

# EMPLOYMENT OPPORTUNITIES

**May 14<sup>th</sup> 2012**



*Contact the ACS Employment Readiness Program at: 0966*

# Appropriated Funds (AF) Job Opportunities

- ✦ **IT Specialist (OS)**
- ✦ **Physician (Psychiatry)**
- ✦ **Dental Assistant**
- ✦ **Health Systems Specialist**
- ✦ **Physician (Psychiatry)**
- ✦ **Supervisory Personnel Operations Specialist**
- ✦ **Occupational Therapy Assistant**
- ✦ **Simulation Operations Specialist**
- ✦ **Interdisciplinary (Architect, Civil, Mechanical, Electrical Engineer)**
- ✦ **Dental Sterilization Technician**
- ✦ **Physician Assistant**

**\*\*Please hold down the control key (Ctrl) and click on each link for additional information!!!!**

[USAjobs.gov](https://www.usajobs.gov)

***Contact the ACS Employment Readiness Program at: 09662-83-2650***

# Non-Appropriated Funds (NAF) Job Opportunities

- [✚ Food and Beverage Attendant](#)
- [✚ Recreation Aid](#)
- [✚ Child and Youth Program Assistant \(Entry, Skill and Target\)](#)
- [✚ Custodial Worker](#)
- [✚ Child and Youth Program Assistant \(Entry, Skill and Target\)](#)
- [✚ Lead Child and Youth Program Assistant \(Level-5\)](#)
- [✚ Distribution Technician](#)

**\*\*Please hold down the control key (Ctrl) and click on each link for additional information!!!!**

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# DECA Commissaries Job Opportunities

- ✦ [Food Service Worker](#)
- ✦ [Store Worker](#)
- ✦ [Cake Decorator](#)
- ✦ [Store Associate](#)
- ✦ [Sales Store Checker](#)
- ✦ [Lead Sales Store Checker](#)
- ✦ [Commissary Support Clerk](#)
- ✦ [Commissary Support Clerk](#)
- ✦ [Teller](#)
- ✦ [Lead Sales Store Checker](#)
- ✦ [Food Service Worker Leader](#)
- ✦ [Store Worker Leader](#)



**\*\*Please hold down the control key (Ctrl) and click on each link for additional information!!!!**

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# LN Opportunities for Vilseck & Graf

**(for all non-U.S. citizens only)**

Job Number

Position

Series

Grade

Close

Duty  
Station

**NO POSITIONS  
AT THIS TIME**

To search for local national positions please visit:

[https://lnjobs.army+.mil/vacancy/vacancy\\_list.asp?nation=LN&fund=AF&type=CLOSE\\_ONLY&country=DESelect](https://lnjobs.army+.mil/vacancy/vacancy_list.asp?nation=LN&fund=AF&type=CLOSE_ONLY&country=DESelect) “announcements.”

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# Department of Defense Dependents School (DODDS)

Please click the links below. There is a problem searching for these positions in our area at this time. If you are unable to hit ctrl + click then please see note below.

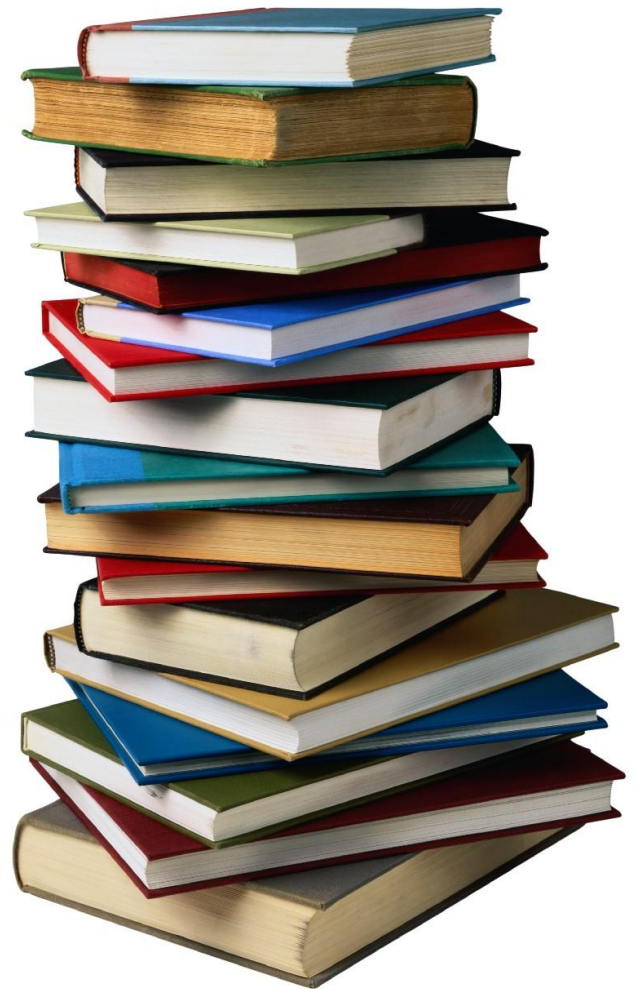
## Bavaria Continuously Open Vacancies

Links to USAJobs.gov

- Annc. Number | Position and Grade
- 11-BA-500308 | Educational Aids GS-1702-04
- 11-BA-501975 | Health Tech (OA) GS-0640-04
- 11-BA-500971 | Library Tech (OA) GS-1411-04
- 11-BA-500302 | Office Automation Assistant GS-0326-04/05
- 11-BA-500967 | School Clerk (OA) GS-0303-04
- 11-BA-500325 | School Information Assistant (OA) GS-0303-05/06
- 11-BA-505864 | DSO Secretary (OA) GS-318-05/06/07
- 11-BA-499959 | School Secretary GS-0318-05/06
- 11-BA-500115 | School Support Assistant GS-0303-05/06
- 11-BA-501744 | Transportation Assistant (OA) GS-2102-06/07
- 11-BA-500362 | Substitute Teacher

### Supporting Application Documents

- USA Staffing: Applicant Instructions
- Military Spouse Preference Questionnaire
- Overseas Pre-Employment Data Form



This is directly from the DoDDS Europe Website:

<http://www.eu.dodea.edu/hr/vacancies.php>

Contact the ACS Employment Readiness Program at: 09662-83-2650

# Regional Contracting Office (RCO) Grafenwoehr

**IMPORTANT NOTICE: Please note the NEW web address below!!**

**No Openings at this time**

[http://www.409csb.army.mil/Sites/Grafenwoehr/bb\\_Grafenwoehr.htm](http://www.409csb.army.mil/Sites/Grafenwoehr/bb_Grafenwoehr.htm)

*Contact the ACS Employment Readiness Program at: 09662-83-2650*



<b>JOB NUMBER</b>	<b>JOB TITLE</b>	<b>LOCATION</b>	<b>STORE</b>	<b>HOURS</b>
<a href="#">H-009977-2012</a>	SR STORE ASSOC	Germany - - Vilseck	VILSECK PXTRA	Regular Part Time

**IMPORTANT NOTICE:**

To search for positions with AAFES please visit:

<http://odin.aafes.com/employment/default.asp>

- Click “Search Openings” (View current job opportunities, or search on specific criteria to find jobs that match your interests.)
- Exchange Location: Germany
- Then select Vilseck or Grafenwoehr

**Contact the ACS Employment Readiness Program at: 09662-83-2650**



Organization	Raytheon Technical Services Company LLC War Fighter Focus	Contract No.	W900KK-07-D-0001
Date	April 2012	Location:	Hohenfels, Germany
	Site Manager	REQ Number	
From	Human Resources	Subject	JOB POSTING- JMTC

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**POSITION AVAILABLE:**                    **Technical Support Associate**

**DEPT – JOB CODE – WAGE:**        **28470/ NT02/N65**

**LOCATION:**                                **Grafenwohr, Germany**

**START DATE:**                            **\*\*\*Contingent TESA Accreditation\*\*\***

**POSTING DATES:**                        **Open Until Filled**

**Summary of Duties:**

- Works closely with military commanders and staff officers during training exercises to perform operations and critical repair of military communications and electronic equipment.
- Operates, troubleshoots, and conducts complex repairs on U.S. Armed Forces simulated weapons effects-radio frequency Time-Domain Multiple Access (TDMA) communications equipment and associated Range Data (battlefield) Measurement System (RDMS) used to simulate tactical combat weapons systems and their effects on the battlefield. Responsible for mission readiness of simulation equipment.
- Installs, operates, troubleshoots, and critically repairs fire control systems communications equipment used to simulate the effects of ordinance (bombs and missile). Assists and instructs U.S. soldiers in the employment and application of this equipment.
- Instructs soldiers and restores simulated combat command networks equipment throughout the simulated battlefield training area.
- Configures and loads cryptological keys, interfaces, and sets system parameters of combat maneuver simulations communications equipment deployed with U.S. soldiers.
- Troubleshoots and repairs the Radio Frequency (RF) Locator System, Mobile Digital Frequency (DF) system, Trunked Radio System, Tetra Radio system, encoding & capture subsystem, Voice over Internet Protocol (VoIP) telephone systems, Communications Distribution assembly (CDA) and instrumentation system as required.
- Performs cable termination and connections to include extensive soldering.
- Responsible for upper level repair of all remote IS sites.
- Plans and applies IP information associated with the use and integration of mobile video systems and infrastructure in support of remote video capture requirements.
- Applicant must be able to obtain a U.S. Secret Security Clearance.

**Skills Required:**

- Former U.S. military officer, non-commissioned officer, or enlisted soldier with a bachelor's degree and three years of related experience **OR** Associate's degree with seven years of related experience, **OR** 11 years of specialized experience.

**AND**

- Ability to acquire & retain U.S. Military F2 tower/antenna certification.
- Fluent in reading, writing, and speaking English, to include the ability to comprehend, interpret and validate electronic and technical data IAW American National Standards Institute (ANSI) format and U.S. military standards.

*Raytheon is an equal opportunity employer and considers qualified applicants for employment without regard to race, color, creed, religion, national origin, sex, sexual orientation, gender identity and expression, age, disability, or Vietnam era, veteran status, or any other protected factor.*

Please send questions and / or resumes to Laura Gettys  
[gettysl@cmtc-is.com](mailto:gettysl@cmtc-is.com)

**Contact the ACS Employment Readiness Program at: 09662-83-2650**

# Subcontractor Needed!

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INSTRUCTOR FOR ENGLISH AS A SECOND LANGUAGE  
PROGRAM

## Requirements:

- Minimum 4 years college degree
- Certification to teach English
- Minimum 2 years specialized training beyond college degree in teaching English as a second language
- Minimum 5 years' experience instructing adults to speak a second language

**For more information please contact:**

Verona Stephens  
01512-252-8007 or [stephensver@yahoo.com](mailto:stephensver@yahoo.com)



**CHOCTAW PROFESSIONAL RESOURCES ENTERPRISE**  
is seeking qualified applicants for the position of  
**Home Visitor**  
for the New Parent Support Program  
at Rose Barracks in Vilseck



**Candidates must be a Licensed Clinical Social Worker (LCSW), Licensed Marriage and Family Therapist (LMFT) or Licensed Registered BSN level Nurse. Minimum qualification include 2 years post degree experience working with expectant parents, parents with children through age 3, working with families around prevention of child abuse and/or domestic violence.**

**Please contact Jayne Hart for more information @ DSN 379-6522 / CIV 49-6202-80-6522 or e-mail a resume and cover letter to [jayne.hart@eur.army.mil](mailto:jayne.hart@eur.army.mil)**

*Contact the ACS Employment Readiness Program at: 09662-83-2650*



# CYSS Family Child Care Job Announcement

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## **FAMILY CHILD CARE PROVIDER JOB OPENING**

**OPENS: Continuous**

**CLOSES: Continuous**

**POSITION VACANCY: FAMILY CHILD CARE PROVIDER  
INDEPENDENT CONTRACTER**

**LOCATION: USAG GRAFENWOEHR GERMANY**

**AREAS OF CONSIDERATION: Military Spouses Living in Government Housing**

**DESCRIPTION:** The position of Family Child Care provider requires the following knowledge, skills and abilities: a general knowledge of child growth and development, the ability to design and implement weekly activity plans that incorporate all aspects of child development in accordance with established curriculum development, and the ability to be aware of developmental goals and milestones of each individual child. They must have a positive communication skill when sharing with children and their parents. Provide children with daily routines such as meals snacks, personal hygiene, and rest periods. Interacts with all children in day care program, not excluding or ignoring any child. Provider must attend and participate in training to enhance professional growth and stay in compliance with standards and regulations cited in AR-608-10. Implementation of an anti-bias curriculum and always carry oneself in a professional and ethical manner as to not bring reproach or criticism to the position of Family Child Care Provider or the Family Child Care System.

**QUALIFICATION REQUIREMENT:** At time of request applicant must be 18 years or older and able to read, write and speak English. The Provider must be the spouse of an active duty Army soldier stationed within USAG Grafenwoehr and assigned to government quarters. The Provider and family members (spouse and children over 12 years) will have no conviction of family violence, child neglect, alcohol abuse or use of any illegal drugs by any person working within a FCC home. The Provider must be in good health and have a kind, loving approach with children.

**Applicants for Employment must submit Family Child Care Application.** These forms are available in the Family Child Care Office, Bldg. 224, Rose Barracks.

**Call 09662-83-2783 or DSN: 476-2783 for additional information or questions.**

**Contact the ACS Employment Readiness Program at: 09662-83-2650**

**Job Code ID: 12-186**

**Open Date:**

**Location: Grafenwoehr, GE**

**Description:**

Contingent Opportunity

**Position Summary:** This position will provide logistical support to military exercises held at the Joint Multinational Simulations Center. In addition this position will require knowledge of Property Accountability and Facilities / Zone Management to support the Program Manager as assigned. This position may assist with managing classified and unclassified property at numerous locations.

**List of Proposed Duties:**

Provide Logistical Support before, during, and after the exercise:

- Serve as the contract primary Facility Zone Manager for a 59 building training complex.
- Sign for all facilities under the terms of the contract.
- Schedule facility use to support unit training requirements as directed by the Government.
- Coordinate the set-up, test, and recovery of training systems within the Facility Zone.
- Conduct property inventory for issue and receipt of facilities with training units.
- Coordinate the repair and maintenance of the facilities.
- Initiate and track investigation processes for damaged or lost equipment and/or damaged facilities.
- Update Facility Zone use, capability, and schedule in the management information system.
- Serve as the contract alternate property accountability person as detailed in Army Regulation 735-5.
- Coordinate for turn-in or repair of damaged property.
- Researches, analyzes, implements and develops tools to support technical tracking systems and software to include optical reading and RFID necessary to facilitate automated asset tracking.
- Develops familiarity with the application of business process principles and their potential for integration and application to the warehouse management tracking system.
- Works to refine and expand current property systems which seeks to improve efficiencies and management process.
- Applies enterprise information models in the use of building integrated and shared database management systems.
- Analyzes course of action in compliance with International Traffic and Arms Regulations for multinational events.
- Implements moving of materials that includes development of import/export control compliance documentation.
- Operates and utilizes established systems and processes to support on-going Exercise support operations
- Plans, reviews and analyzes facility requirements to optimize utilization through the use of Management Information System (MIS) tools.
- Facilitates the movement of hardware in support of multinational requirements.
- Travel may be required.
- Other duties as assigned.

**Education and/or Experience:** This position requires a minimum of a Master's degree in a related field and three years of specialized experience; or Bachelor's Degree in a related field and six years of specialized experience; or ten years of specialized experience. Experience with supporting U.S. military management information systems is preferred.

**Skills and Abilities:** Recent experience with Warehouse/ Property/Asset management, and prior Army Property Book or Primary Property Accountability Officer preferred. Experience with Microsoft Office products. Experience with Import/Export Control processes desired. The Candidate must be willing to live outside of the U.S. for a minimum of four years. This is a non-TESA opportunity.

Must possess and maintain or be eligible for a SECRET clearance.

**Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. This position requires the employee to sit for extended periods of time, often working at the computer viewing the screens and typing, communicating on the phone, can demand standing, and some lifting up 50 pounds.

<http://tapestryolutions.com/careers/career-openings-list.aspx>

**Contact the ACS Employment Readiness Program at: 09662-83-2650**



Looking for a great place to work? Would you like to have long school holiday breaks, too? Don't wait; **APPLY NOW** for school year 2012-2013 jobs at Netzaberg Elementary School. If interested, please apply for these or other continuous positions by following this [link](#). Educational Aides and Substitute positions will need to be filled before the start of school in August. **If you have a medical assistant background or you are a registered nurse, we need you, too!**

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## **ACAP COUNSELOR – USAG GRAFENWOEHR**

**Job Location:** Vilseck, Germany

**Position Type:** Career Counselor, full-time

*Forty hours per week. Some weekends, evenings, and travel may be required.*

**Description:** This position provides direct ACAP services to transitioning military personnel, Army civilians, and their family members. Services include the conduct of automated and manual pre-separation briefings, delivery of job assistance training in group or individual settings, conduct of individual counseling sessions, and other job assistance activities such as resume critiques and mock interviews. Assists clients in the use of the ACAP XXI automated system. Supports ACAP Center marketing initiatives by briefing installation leaders and managers. Tracks the progress of clients and motivates clients to increase their utilization of ACAP Center services. May manage supplies or assume responsibility for a major activity such as job fairs, employer days, or the conduct of a classroom event. Works under general supervision or independently and typically reports to a supervisor or manager. A certain degree of creativity and latitude is required.

**Requirements:** Position requires a master's degree and at least two years of experience counseling, training, education or related field. Individual must be familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Experience with Windows operating environment, word processing packages such as MS Word, and the Internet. Office, computer, and organizational skills are essential. Applicants must be able to work in a fast-paced work environment with accurate attention to detail. Effective communication, successful teamwork, and good interpersonal skills are also essential, as is the ability to deal with ambiguity. Applicants must be eligible for individual logistical support and must not be considered ordinarily resident.

**Availability:** 7 May 2012

**Closing Date:** 25 May 2012

**To Apply:** Please submit a chronological resume to the Vilseck ACAP office via email. Internal applicants will be considered first.

Email: [jennifer.l.swenty.ctr@mail.mil](mailto:jennifer.l.swenty.ctr@mail.mil) or [acap.vilseck@serco-na.com](mailto:acap.vilseck@serco-na.com)

Army Career Alumni Program (ACAP)  
Rose Barracks  
Bldg 273  
Phone: DSN 476-2094 or CIV 09662-83-2094

**Contact the ACS Employment Readiness Program at: 09662-83-2650**



## INVERNESS TECHNOLOGIES JOB OPENING

### Career Transition Trainer - Part Time Southeast Germany

Posted: April 23, 2012

Reports to:	Department:	Projects:
Project Director Overseas Program Operations	Training	Department of Labor's Transition Assistance Program (TAP)
Category:	Pay rate:	Term:
Hourly Exempt	Negotiable Depending on experience	Part-time May - June 2012 approx. start

Inverness Technologies, Inc. is accepting resumes for a **part-time** Career Transition Workshop Facilitator/Trainer to work at various military installations at Ansbach, Vilseck, Schweinfurt and Bamberg areas to facilitate approximately 1-2 workshops per month. **This could be an excellent opportunity for military/DoD spouses or veterans living in the area. Candidates must have previous experience in Training, Career Counseling or Human Resources.**

Inverness trainers conduct workshops for military personnel who are transitioning from the US military and planning to enter the civilian work force. Workshops range from 2.5 – 3 days in length depending on the site (daytime, weekday hours).

Course material will include such topics as:

- Self-appraisal
- Skills assessment
- Career decision making
- Job search techniques
- Resume preparation
- Interviewing skills
- Dress for success
- Job offer and salary negotiations

Minimum qualifications include the following:

- Previous work experience must include a comprehensive understanding of the U.S. labor market and public and private sector employment practices.
- Candidates must have demonstrated experience in training, career counseling or human resource management.
- Must own a computer, have email capability and have experience using Microsoft Power Point.
- AA degree or 3 years military experience as a Trainer. United States military experience preferred but not required; must be able to enter US military bases and buildings.
- Excellent communication skills.
- Must demonstrate an interactive, dynamic and energetic training style necessary to engage this military audience in job search training activities.

**For immediate consideration,  
email cover letter and resume to Inverness Technologies at:  
careers@invernesstechnologies.com Atten: HR/ Germany  
Fax: (703) 448-3075  
EOE**

**Contact the ACS Employment Readiness Program at: 09662-83-2650**

**CommunityBank**

Operated by **Bank of America** 

The Vilseck Banking Center is seeking applicants for

## **TELLER**

positions to deliver first class banking services to our customers. A strong customer focus, excellent inter-personal skills, personal drive, commitment and a strong desire to learn in a professional environment are essential.

Interested applicants are encouraged to contact the Banking Center Manager Mr. Klemens Hellebrand at Tel.: 09662-8791 or DSN: 476-2539.

**Bank of America, N.A.  
Community Bank  
Vilseck**

***Contact the ACS Employment Readiness Program at: 09662-83-2650***