



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON GRAFENWOEHR
UNIT 28130
APO AE 09114-8130

09 MAR 2012

IMGF-ZA

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Bavaria Military Community Policy Letter #17; Risk Reduction Program (RRP)

1. **Effective Date.** This policy letter remains in effect until superseded or rescinded.
2. **Scope and Punitive Effect.** This policy is applicable to all military units, commands, and tenant organizations serviced by the USAG Grafenwoehr Army Substance Abuse Program (ASAP).
3. **References.** AR 600-85, Army Substance Abuse Program (ASAP), 2 February 2009, and RAR, 2 December 2009.
4. **Policy.** The Army's Risk Reduction Program (RRP) is designed to assist commanders in identifying and reducing high risk factors.
 - a. The RRP is a commander's tool designed to decrease Soldier's high-risk behaviors, thus increasing Soldier and Unit readiness. The program focuses on the effective use of installation resources and coordination efforts between commanders and installation agencies to actively implement effective interventions. High risk incident data is provided monthly by installation prevention agencies to the RRP Coordinator no later than the 5th of each month. The RRP Coordinator will input high risk incident data from the 14 high risk factors (Deaths, Accidents, STDs/STIs, Self Harm and Suicide Attempts, AWOLs, Drug Offenses, Alcohol Offenses, Traffic Violations, Crimes Against Persons, Crimes Against Property, Spouse Abuse, Child Abuse, Financial Problems and Positive Urinalyses) to the Army Center for Substance Abuse Program (ACSAP) by the 15th of the month following the end of each calendar month. The Garrison Commander will offer RRP services to all tenant units within the garrison. RRP services are defined as data collection, data analysis, Unit Risk Inventory (URI) surveys and intervention services. Data will be submitted for every brigade, battalion and other major separates by UIC and unit name. The Community Health Promotion Council (CHPC) will discuss/analyze the data during the quarterly meeting for prevention and intervention strategies.
 - b. RRP quarterly data will be provided to commanders, furnishing a snapshot of their unit. Commanders can also request monthly data on their units, and be granted access to view only their unit's data in the ACSAP portal by the RRP Coordinator. The RRP Coordinator will be available to discuss the results and recommend solutions.
 - c. Unit Risk Inventory (URI) and Reintegration Unit Risk Inventory (R-URI): Two additional features of the Risk Reduction Program are the URI and the R-URI. These command climate surveys help commanders determine the actual occurrences of high risk behaviors, not just reported incidences, because Soldiers complete the surveys anonymously. Combined with

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data on actual occurrences of high-risk behaviors and the expertise of the RRC, these surveys help installation care providers target appropriate intervention strategies where they are needed most. Commanders will coordinate with the installation ASAP to administer the URI to all deploying Soldiers at least 30 days before an operational deployment and the R-URI to redeploying Soldiers within 90 -180 days of their return from deployment. Commanders may coordinate with the installation ASAP to administer the URI to their units at any time; however, incoming commanders should consider this a necessary action during their change of command.

5. **Point of Contact.** Point of Contact for this memorandum is Mr. John H. Dale at the USAG Grafenwoehr ASAP office, DSN 475-5170.


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