

CHECKLIST FOR ID CARDS
First issue, renewal or lost

All Forms of I.D. and paperwork are necessary to complete transactions due to Department of Defense regulations. *The below is a general list and does not include special requirements for unique situations.*

1. DOD Civilians and Contractors: 2 Forms of I.D. – Not Expired!!

- Must have DD Form 1172-2 from CPAC, NAF, or Contractor**
- Current Civilian I.D. Card (if lost bring the MP Lost ID Card Report and two other forms of I.D.)
- If first issue, please bring two other forms of I.D. and an 1172-2 from employer.
- Another form of I.D. (stateside driver's license, passport, social security card, original or certified copy of birth certificate, INS forms, voter's registration card, foreign passport, or foreign I.D. card)

2. Soldiers: 2 Forms of I.D. – Not Expired!!

- Current Civilian I.D. Card (if lost bring the MP Lost ID Card Report and two other forms of I.D.)
- Another form of I.D. (stateside driver's license, passport, social security card, original or certified copy of birth certificate, INS forms, voter's registration card, foreign passport, or foreign I.D. card)

3. Dependent Adult I.D. Card (18 and Over): 2 Forms of I.D. – Not Expired!!

***Must have sponsor present, Power of Attorney, TCS Orders, or a per-certified 1172-2 from an ID Card issuing facility.**

- Current Dependent I.D. Card (if lost bring the MP Lost ID Card Report and two other forms of I.D.)
- Another form of I.D. (stateside driver's license, passport, social security card, original or certified copy of birth certificate, INS forms, voter's registration card, foreign passport, or foreign I.D. card)

4. Dependent Child I.D. Card (Under 18): 1 Form of I.D. – Not Expired!!

***Must have sponsor present, Power of Attorney, TCS Orders, or a per-certified 1172-2 from an ID Card issuing facility.**

- Current Dependent I.D. Card (if lost bring the MP Lost ID Card Report and two other forms of I.D.)
- Another form of I.D. (Social Security Card, original or certified copy of birth certificate, school I.D. card with photograph)

5. Local Nationals: 2 Forms of I.D. – Not Expired!!

***Must have DD Form 1172-2 from CPAC**

- Current LN I.D. Card (if lost bring the MP Lost ID Card Report and two other forms of I.D.)
- Another form of I.D. (Stateside driver's license, passport, social security card, health finder booking from clinic, original or certified birth certificate, INS forms, voter's registration card, foreign passport, or foreign ID card)

*** All documents must be translated into English or be an International version**