



DEPARTMENT OF THE ARMY
HEADQUARTERS, 409TH SUPPORT BATTALION (BASE)
UNIT 28038
APO AE 09112

AETTV-SB-CO

23 September 2003

MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: Environmental Management System (EMS) Policy Letter, Policy Letter # 6.8

1. As outlined by Executive Order 13148 (Greening the Government) and recently issued DA Policy an International Organization for Standardization (ISO) 14001-style EMS shall be implemented at all Army facilities (see attached DA letter dated 6 July 2003). The EMS system must be in place by 31 December 2005 and fully implemented by FY 2009. An Environmental Management System includes development of an environmental policy, identification of significant environmental targets, development of an implementation plan and finally the actual implementation and initiation of corrective actions based on surveillance results.
2. This policy statement applies to all civilian and military personnel and all host and tenant organizations assigned to the BSB. The 409th BSB Environmental Management Office (EMO) is designated as the BSB EMS action office with the responsibility and administrative authority to plan, administer and maintain the EMS with the active participation of all personnel assigned to the BSB as well as tenants and residents. Any planned action that may impact the environment must be brought to the attention of the DPW, EMO to assess that impact.
3. Significant targets of the EMS are
 - a. Move the BSB into full compliance with all German Final Governing Standards (GFGS) as well as Host Nation and DoD legislation and regulations with regards to pollution prevention, release of chemical and hazardous substances, and environmentally and economically beneficial landscaping;
 - b. Help senior leaders to plan rather than to react;
 - c. Reduce operating costs by streamlining processes, and
 - d. Enhance our image with the public.
4. To accomplish these targets the 409th BSB commits to:
 - a. Actively seek opportunities to continually improve the BSB environmental management system. Establish measures of performance to assist in assessing system effectiveness. Ensure that a commitment to continual improvement is demonstrated through a proactive preventive and corrective action program.

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b. Integrate environmental considerations into all aspects of the installation's activities and support initiatives to identify and maximize recycling, reduction and reuse opportunities, where they occur.

c. Strive for fully integrating the relevant environmental requirements into the mission procedures and work practices at the BSB so that environmental awareness and compliance are routinely performed when executing operations and services at the BSB.

d. Increase awareness of our ecological impacts and strive to reduce and prevent these negative effects. Maintain internal and external communication processes which consider and address the concerns of staff, customers, neighbors and the wider community.

e. Conduct periodic environmental assessments and inspections to ensure compliance with internal and external requirements.

f. Clean up contaminated sites as quickly as resources permit. Continue to maintain the positive relationship with other government agencies, Host Nation, and the local community.

5. An updated status of the development and implementation of an EMS will be given at the Environmental Quality Control Council (EQCC) meetings on a regular basis. The environmental policy statement will be made available to all personnel at the BSB. It will be posted in all host and tenant shops, work areas, and offices as appropriate. The policy is available to the BSB community upon request, through the Public Affairs Office.

6. 409th BSB point of contact for Grafenwoehr is Mr. Manfred Rieck, C/Environmental Division, DSN 475-7209 and for Vilseck, Ms. Elisabeth Prem, Environmental Engineer, DSN 476-2944.

Encl
as

///ORIGINAL SIGNED///
JOSEPH P. MOORE
LTC, EN
Commanding

DISTRIBUTION:
A (less Hohenfels)